



## WEB PORTAL TERMS OF USE

Reston Radiology Consultants (RRC) grants you permission to access radiological images and related electronic reports and medical information relating to your patients through RRC's remote portal — **RIS (Radiology Information System) & PACS (Picture Archiving and Communications System)** — via the Internet. Due to the confidential nature of patient records and Protected Health Information (PHI), measures must be taken to ensure that this confidential information may be accessed, used and disclosed only by you for authorized purposes in accordance with HIPAA and HITECH ACT regulations.

### USERNAME/PASSWORD CONFIDENTIALITY

You shall not divulge your username, password, or any other information required to access the RIS/PACS web portal to any other person, nor shall you permit any other person to use your username and password. You agree to take appropriate measures to ensure that your username and password are not accidentally revealed. You understand that your username and password should not be written down or posted where they can be seen or easily discovered. You also understand that your username and password are the equivalent of your legal signature, and you agree to make my best efforts to safeguard them so that they are not unintentionally divulged.

### PERMITTED USES

You will only access PHI of patients for whom you have a healthcare provider relationship and a medically necessary need to know the specific information accessed. You understand that medical images displayed through web access are for clinical review only and must not be used for primary interpretation. You will not in any way divulge, copy, release, sell or loan, disclose, misuse or alter any PHI.

### COMPLIANCE WITH APPLICABLE LAW

You understand that RRC's RIS/PACS web server contains confidential information that is protected under HIPAA, HITECH ACT, other federal laws, state laws, and the ethics rules of the medical profession.

### DUTY TO REPORT

I will contact Reston Radiology Consultants immediately upon any of the following events:

- Learn that patient images or reports have been improperly accessed by a third party.
- Learn that my password and user name is or has been in the possession of any third party.
- Change my employment status or practice.
- Learn of any other misuse of Reston Radiology Consultants' RIS/PACS web portal.

### MONITORING/TERMINATION

You acknowledge that any use of Reston Radiology Consultants' RIS/PACS web portal will be monitored. You also acknowledge that access privileges are subject to periodic review, revision and, if appropriate, renewal or termination. RRC reserves the right to, at any time and for any reason, revoke usernames and passwords or otherwise terminate access to RRC RIS/PACS web portal. This action may occur to protect and maintain the security and integrity of PHI. You understand and agree that all of the above mentioned terms and conditions will continue after the termination of my access to the RRC RIS/PACS web portal.

### TECHNOLOGY SUPPORT

You acknowledge that Reston Radiology Consultants will not provide support to configure any system to meet necessary minimum system requirements. It is recommended that you coordinate with your IT support personnel to validate that the minimum system requirements are met prior to use of the RRC RIS/PACS web portal.